Working Smarter

Oregon State University uses WorkForce Software to Manage Diverse Employee Groups

Oregon State University

"We run thin administratively on purpose, so anytime we can adjust our efforts in ways that returns more to the university, it just makes sense."

— Lissa Perrone, Director of Business Affairs, Oregon State University

Goals

Support a workforce of 12,000+ employees with digital time and attendance processes that are accessible and user-friendly

Keep pace with the evolving needs of a public university with customizable software that can be adjusted in-house

Take the complexity out of protected leave management with automated technology

Challenges

- Growing stacks of handwritten timesheets overwhelmed payroll administrators, causing inaccuracies to be overlooked
- Difficulty establishing consistency in policies and procedures across a large workforce of at least ten different employee classifications
- Lack of consistency and changing regulations made tracking 300+ protected leave cases a month complicated and time consuming

The Ask

- Give manual time and attendance processes a digital upgrade with easy-to-use software that relieves the administrative burden and promotes accuracy across a large and diverse workforce

The Solution

- Implemented in 2012, the WorkForce Suite supports OSU's administrative budget with automated and straightforward systems that promote efficiency across the workforce

Work Made Easy—On and Off Campus

Positive Customer Experience

As the largest public university in Oregon, OSU's unique workforce management needs continue to evolve and change. WorkForce Software's Intelligent Design Architecture makes it easy for HR to update the platform in-house. When bigger issues arise, OSU's account manager and executive sponsor readily offer support and solutions.

Consistent and Reliable Time-Tracking

Managing a diverse workforce of over 12,000 hourly, salaried, exempt, non-exempt, and student employees with manual processes complicated tracking overtime and specialty pays. The WorkForce Suite's time and attendance capabilities and automated processes relieved the administrative burden for payroll employees, providing consistent and accurate calculations.

User-Friendly Technology

The WorkForce Suite requires little to no training for employees, regardless of their technical aptitude. Now employees spend less time calculating their timesheets and more time focused on their work. OSU employees, ranging in classification and schedules, can track their work from anywhere using the WorkForce mobile app.

Simplified Protected Leave Management

With an average of 300 protected leave cases per month, OSU relies on WorkForce Absence Compliance Tracker to stay ahead of changing regulations while ensuring leave is properly and consistently tracked.

> "WorkForce Software doesn't trip up when we ask them **'Hey, can we do this?'** They are right there, and they help us get our business done."
>
> *— Lissa Perrone, Oregon State University*

Learn how WorkForce Software can unify diverse employee groups with efficient and reliable workforce management technology. Visit **workforcesoftware.com/workforce-suite/time-and-attendance/** to learn more.

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