

# 5 WAYS TO KEEP IMPLEMENTATION COSTS IN CHECK

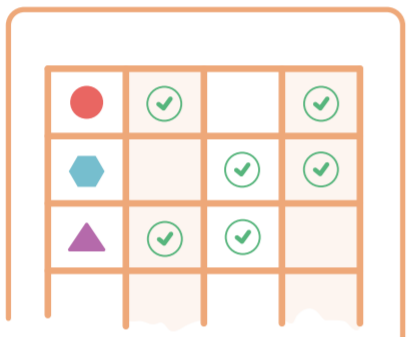
...when deploying a new workforce management solution



## Know your requirements

1

- Include all employee groups (salaried, hourly, and contingent)
- Incorporate all pay rules, including premium pay policies
- Avoid last-minute add-ons (a.k.a. “scope creep”)



## Evaluate your implementation options

2

- Addressing all requirements in one rollout offers the lowest implementation costs but takes longer
- A phased approach allows you to recoup a faster, higher ROI



## Align with best practices

3

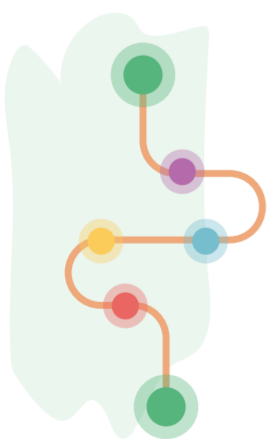
- Choose a vendor with a proven track record
- Opt for configuration over custom code
- Stay current with cloud updates



## Commit to user testing

4

- Choose highly motivated participants
- Communicate expectations
- Make time for user testing



## Stick with the timeline

5

- Make the project a priority
- Meet all deadlines
- Communicate frequently